

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY  
ADVISORY BOARD  
Meeting Minutes**

**Meeting Date/Time:** 10/2/08 – 9:30 a.m.

**Location:** Human Services Center Brookfield Room

**Committee Members:**

<u>X</u>	Curtis, John	<u>X</u>	Lee, Lorraine
<u>X</u>	Farrell, Dennis	<u>X</u>	Pagels, Nancy
<u>X</u>	Goetz, Jennifer	<u>X</u>	Turkoske, Julie
<u>EA</u>	Graham, Bill	<u>EA</u>	Weidmann, Larry
<u>X</u>	Hansen, Patricia	<u>X</u>	Wolff, Sandy
<u>X</u>	Johnson, Scott	<u>EA</u>	Zaborowski, William
<u>X</u>	Lee, Glenn		

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**X = Present      A = Absent      EA = Excused Absence**

**Additional Attendees:**

<u>X</u>	Bodien, Jack, ADRC	<u>X</u>	Barbara Woyak, ADRC
<u>X</u>	Sandhya Singh, ADRC	<u>X</u>	Sharon Gold Johnson, ADRC
		<u>X</u>	Rosie Guzikowski, ADRC

**Call to Order:**

Chairman Sandy Wolff called the meeting to order at 9:35 a.m.

**Approval of minutes of September 4, 2008 meeting:**

A motion to approve the September 4, 2008 meeting minutes was made and seconded, and unanimously approved.

**Educational Segment –**

**Elderly Benefit Specialist and Disability Benefit Specialist Presentation**

ADRC Disability Benefit Specialists Sandhya Singh and Rosie Guzikowski introduced themselves and shared their background with the Advisory Board. They explained that the Disability Benefit Specialist (DBS) program was a pilot as part of the Wisconsin Family Care initiative. The goal is for each county in the state to have at least one Disability Benefit Specialist. Disability Rights Wisconsin oversees and supervises the DBS in Waukesha County. There is an initial 10-day training which provides a comprehensive overview of SSA, SSDI, and Medicare, to name a few programs. Monthly trainings also occur to keep DBS's up-to-date with new or updated programs. Sandhya and Rosie shared that the types of cases that they have seen since the program began in Waukesha County on April 1, 2008 have included Medicaid, Social Security, SSDI, prescription drug assistance, Foodshare, initial medical assistance applications, appeals, denial of benefits, landlord issues and tenant rights. They do not cover worker's compensation, family law, criminal matters, wills, or estate planning.

Sharon Gold Johnson, one of two Elderly Benefit Specialist (EBS) in Waukesha County, shared an overview of the EBS program. Various issues addressed with clients include reverse mortgage, Medicare and Medicare Part D, financial issues, guardianships, budgeting, spousal impoverishment, to name a few. Sharon and Ann Oven, the second EBS, conduct outreach presentations in many locations throughout the county. Sharon reminded the group that open enrollment for Medicare Part D will occur between November 15-December 31.

#### **Follow-up on 2007 Year End Report:**

Barbara Woyak, ADRC Programs and Projects Analyst, followed up on the 2007 Year End Report. Advisory Board members did not have any follow up questions regarding the report.

#### **Approval of Amendment of the 2007-2009 County Aging Plan for Older People:**

Barbara Woyak presented the amendment of the 2007-2009 County Aging Plan for Older People. The Plan is written every three years. Every year, the State makes changes to the plan and the County responds to the changes made by the State. Barbara reviewed each program and the specific changes, as well as a review of the budget pages. When approved, the signed Plan will be sent to the Southeastern Wisconsin Area Agency on Aging (SEWAAA). John Curtis moved to approve; Dennis Farrell seconded the motion; all in attendance approved. The motion to approve is carried.

#### **Review and Approval of By-Laws:**

Jack Bodien, ADRC Operations Manager, discussed the by-laws of the ADRC Advisory Board. The document was sent to Corporation Counsel for review and was approved. John Curtis moved to approve the ADRC Advisory Board By-Laws; Nancy Pagels seconded the motion, and all in attendance approved. The motion to approve the By-Laws is approved.

#### **Discussion of Senior Sources Resource guide:**

The former Senior Sources Resource Guide has been renamed the ADRC Resource Guide to include resources for the physically and developmentally disabled population. The resource guide is currently being updated and will be available in late January or early February 2009.

#### **ADRC Binder:**

A binder with information for each Advisory Board member was distributed. The binder contains a member roster, agendas, minutes, and mileage forms, along with the ADRC application and State contract. If there are any questions, please contact the ADRC Office Manager.

#### **SEWAA Reports**

##### **Board -**

John Curtis, AAA Board Representative, attended the AAA Board meeting on September 18, 2008. John distributed a summary of the topics discussed. Highlights include:

- Numerous county Nutrition Program assessments completed including in Waukesha County;
- Lisa Pulte continues to work with counties in southeast Wisconsin on construction and maintenance of their Beacon databases;
- AAA Living Well Conference - 420 people have registered. It promises to be a very successful event;

- John continues work with attorneys on AAA dissolution.
- Training continues on Chronic Disease Self Management Program (CDSMP).

**Other Business:**

- Members were reminded about the Senior Lifestyle Conference coordinated by the ADRC which will take place on Monday, October 27.
- An announcement was made regarding the Grand Opening of the ADRC planned for Friday, October 31. All members are encouraged to attend.

**Meeting Dates and Times/Next Meeting:**

November 6, 2008, 9:30 a.m.

Brookfield Room, HHS

**Adjournment:**

Dennis Farrell moved to adjourn the meeting; Lorraine Lee seconded the motion; all in attendance approved. Motion is carried.

**Approved** \_\_\_\_\_ **Date** \_\_\_\_\_

*Recorded and Submitted by Pat Popowski 10/2/08.*